

Colusa County
RESOURCE CONSERVATION DISTRICT
November 19th, 2024

100 Sunrise Blvd., Colusa, CA. 95932
CCRCD Meeting Minutes

DIRECTORS PRESENT: Beth Nall, Walt Seaver, Allen Gobel, Tom Hickok

DIRECTORS ABSENT: Nas Chaudhary, Alex Struckmeyer, Ben King

ASSOCIATE DIRECTORS ABSENT: Jennifer Sanders

OTHERS PRESENT: Liz Harper- CCRCD Executive Director, Madison Martin- Office Manager, Madison Rico- Communications Coordinator, Daniel Rodriguez- Outreach Coordinator, Tucker Bennett- Natural Resource Coordinator, Eduardo Blancas-Alcantara- Conservation Project Coordinator

The meeting was called to order at 3:06 pm

PUBLIC COMMENT

No public comment.

CONSENT CALENDAR

ACCEPTANCE OF AGENDA:

Contestant practice for the State Speak Off was added before the financial report.

Item C was added to the financial report, covering tuition costs for employees.

APPROVAL OF MINUTES:

The minutes for the meeting on October 15th, 2024, were presented. Nall moved to approve the minutes and agenda.

The motion was seconded by Gobel. The motion carried with 4 Ayes, 0 Noes, 3 Absent, 0 Abstain, 0 Vacant.

SPEAK OFF CONTESTANT PRACTICE FOR STATE

The speaker practiced her speech for the State Speak Off with positive feedback from RCD Board of Directors, staff, and Supervisor, Merced Corona.

FINANCIAL REPORT:

- A. The Directors received balance sheets for October 16th-November 15th, 2024. The CCRCD's fund balances were as follows: Umpqua checking account \$1,400.00; Petty Cash account \$85.40 CCRCD General Fund (464) \$107,249.08; CCRCD Misc. Projects (473) \$55,300.85; The DOC fund (475) \$146,184.24; CalFire fund (477) \$73,900.29; and Clearing Account fund (465) \$0.
- B. The Board was presented with 10 claims to be paid in November. US Bank for \$4,027.24; Daniel Rodriguez for \$14.68; Petty Cash for \$189.60; Madison Rico for \$55.45; Margot Flynn for \$15.00; Eduardo Blancas-Alcantara for \$64.22; Tucker Bennett for \$120.84; GTS Forestry Inc for \$265,359.00; Heritage Growers for \$1,974.12; Forestry Suppliers Inc for \$2,824.90.
 - The claim for November rent for Clyde Hladky of \$1,238.40 will be ratified at the December meeting.
- C. Tuition cost was discussed for Eduardo Blancas-Alcantara the Conservation Project Coordinator at the Colusa County Resource Conservation District. The tuition requested would be for a Project Manager Certificate Program. The program consists of 6 self-paced online courses. The cost of the course is \$6,725 and would begin in January of 2025. The tuition qualifies to be covered by a grant. Executive Director Liz Harper discussed options for Eduardo to complete the certification and continue working for the RCD. Director Seaver recommended reaching out to other RCDs and seeing what they are doing. It was decided to form an ad hoc committee for further discussion.

The ad hoc committee was formed with the liaisons being Director Gobel and Director Nall. The committee will meet within the next month and decide how they would like to move forward with the tuition for Eduardo.

Gobel moved to approve the claims and fund balance report. The motion was seconded by Hickok. The motion carried with 4 Ayes, 0 Noes, 3 Absent, 0 Abstain, 0 Vacant.

PUBLIC/PARTNERS COMMUNICATIONS:

- A. The Natural Resource Conservation Service.
 - Tucker, the Natural Resource Coordinator, gave the report on behalf of NRCS. He discussed working on expiring contracts and reported on applications that have recently closed.
- B. Agriculture Commissioner, Anastacia Allen, did not attend the meeting.
- C. Supervisor Corona had nothing to report.
- D. CCRCD Board Member reports:

Director Allen Gobel reported that he had attended the RCD Stonyford volunteer day. He discussed how everyone worked hard, and it was very successful.

Director Beth Nall reported that we hosted the regional RCD meeting. Director Nall thanked the staff for their hard work, and Madison Rico for a wonderful job setting up decorations and making pumpkin succulents.

GENERAL BUSINESS ACTION ITEMS:

#1 Vehicle Policy-Fee Structure

The Board was presented with a vehicle use agreement. The agreement contains safe protocols for staff while using the vehicle. It was discussed that only employees, directors, partners and RCD business related are only allowed to ride in the vehicles. Executive Director Liz Harper explained how we are able to charge a rental fee and mileage reimbursement to each grant, using the Caltrans rates provided to us by the YOLO County RCD. A new vehicle policy draft will be provided at the next board meeting.

#2: CCRCD Employer Scorecard

The employer scorecard was conducted by Activate Human Capital based off employee's responses for working for the employer. The results were discussed with the Board of Directors.

#3 Holiday Meeting and Location TBD

The December Holiday Meeting will be held as a potluck in the CIP conference room following the Board meeting on December 17th.

INFORMATIONAL/DISCUSSION ITEMS

1. Director requirements: Ethics and Anti-Harassment Meeting

The online training for ethics and anti-harassment will be assigned to each Director in their online portal.

2. Director Vacancy/Appointments on November 12th, 2024

There is still one vacancy on the CCRCD board of Directors, recruitment is still available for interested qualified candidates.

3. CCRCD Staff Reports and Project Updates

Staff reports and project updates were handed out.

4. CARCD Conference December 10th-12th 2024

RCD staff will be attending a CARCD Conference in Sacramento.

IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

The meeting was adjourned at 4:54 pm. The next meeting will be Tuesday, December 17th, 2024, at 3pm at the CIP Conference Room at 100 Sunrise Blvd., Colusa, CA 95932.

Respectfully Submitted,

Elizabeth Harper-Secretary/Treasurer-Colusa Co. RCD